

Introduction

Welcome to the Little Champs Day Nursery!

Our nursery is part of the Reachout Community Church, which is located on Havelock Street, towards the centre of Wellingborough. Reachout Community Church a charity, which has been working in the community with families for over 30 years.

Little Champs Day Nursery is registered and approved by Ofsted (No. 220269) and opened in 1990. We are registered to cater for up to 66 children from 0 to 8 years of age.

Little Champs is located on St. John's Street, Wellingborough and there is plenty of free parking across the road at the Reachout Community Church to make it simple to pick up and drop off your child.

The playrooms are secure with security doors to ensure no unauthorised person can enter the nursery.

It is a safe, light-filled, spacious and bright open plan setting for your child.

The nursery has two main rooms, 2-3 years and 3-5 years. These rooms benefit from the open plan set up, as children can be free to play as they wish while still learning what has been carefully planned for them. (Please see following sheet regarding Free Flow Play). We believe that children should learn through their playtime and experience as much of the world around them as possible.

To ensure we meet every child's needs we use the government guidelines from the Early Years Foundation Stage (EYFS), as a framework for early care and education for our children and babies.

Opening times, Sessions and Prices

Opening Times:

We are open 51 weeks of the year, Monday to Friday from 8am till 6pm.
Morning sessions are 8am – 1pm. Afternoon sessions are 1pm – 6pm
We are closed during Christmas week and all bank holidays.

Sessions and Prices:

Please also remember that we require each child to attend a minimum of two sessions per week

Morning session - £16
(Includes breakfast, snack & hot meal)

Afternoon session - £16
(Includes snack, tea, & supper)

All day - £32
(Includes breakfast, snacks, two meals and supper)

The term after your child turns three, they will be eligible to the Free Entitlement funding from the Government. Please contact the nursery for more information regarding the funding you can claim for your child.

Payment of Nursery Fees

Fees will be invoiced one month in advance and can be paid by cheque, cash or standing order. We also accept childcare vouchers.

Please refer to the Operational plan located in the lobby area to read our Payment of Fees Policy.

What do we provide?

Little Champs Day Nursery is Ofsted registered and is currently registered to take 56 children aged 2 – 5 years.

Raindrops Room (2-3 years)



Our toddler area is brightly coloured and filled with light from our big windows. We have small furniture, perfect for little ones learning to sit and interact with other children. Our age-appropriate activities and toys are exciting for the children. There are mirrors, toys, learning activities, and equipment to support physical development, books and mini sofas. Our toddlers have opportunity to play outside in our play area, enjoy messy play with the 'tuff trays' and enjoy exploring in a safe environment.

All toys are fully accessible to the toddlers so that they can choose what to play with. There is a changing station, with hanging baskets for each child to have their own nappies, wipes, creams etc. Those toddlers who are toilet trained will be supervised in the toilets at all times. Nappies are changed every 2 hours and whenever necessary in between. Creams are applied to nappy rash if necessary. The changing mats and stations are cleaned with antibacterial spray after changing times.

If your child requires a daytime sleep then we have a sleeping area, which is a quiet area where the children can relax. The children are checked on when they sleep and a log is kept on the times they sleep and wake.

All children in the Raindrops have their own diary which is completed daily. This includes informing parents of what your child has eaten, drunk and the activities they engaged in throughout their time at nursery. It is also a great opportunity for parents to communicate any information regarding that child for that day.

All the children in the Raindrops room are encouraged in their play and learning. Observations are written and used to plan further exciting activities and regular assessments if their developments are taken to ensure that each child is progressing.

Rainbows Room (3-5 years)



Our preschool room is designed to encourage the children to become more independent in their play. The children can enjoy free flow access to various activities, indoors and outdoors. These activities have been carefully created to reflect the children's interests and also designed to motivate and stimulate them in the 6 areas of learning. These are,

- ***Personal, Social and Emotional Development.***
- ***Problem Solving, Reasoning and Numeracy,***
- ***Communication, Language and Literacy, •Knowledge and Understanding of the world,***
- ***Creative Development,***
- ***Physical Development.***

The Nursery toilets are located in this area and are especially designed for small people! The purpose built area has brightly coloured cubicles small level toilets and sinks. This encourages independence and hand washing and makes it more pleasant for your child. We have potties and child seats to help with potty training and an additional baby changing station for the older children still in nappies.

There is also a small sink designed so that the children can wash their own hands after craft activities, helping them to be independent in their cleanliness. In the playroom and wet/messy area, children can access craft activities such as painting and gluing, sand and water play. There is a role-play, which has varying themes throughout the weeks. There are many pieces of equipment, which encourage the children's physical development. The book corner helps children to learn and read books as well as listen to stories.

There are activity tables with equipment to aid their learning and development. The children also engage in music times allowing them to learn songs and actions including some makaton signs, while developing their social and listening skills.

Each child has a keyworker and the child is regularly monitored and observed to ensure that good-quality, exciting and motivating experiences can be planned for and provided.

What will you need to provide?

Little Champs Nursery will need you to provide the following items for your child while they are at nursery with us:

- All nappies and wipes for your child
- Nappy or barrier creams if required
- Infant paracetamol or ibuprofen (you will required to complete a medication form on these occasions)
- Sun cream and sun hat or cap for summer weather
- Gloves, scarves and hats for cold weather
- Comforters, dummies or teddies if used at home (Raindrops Group only)
- Any necessary medication (to be signed in and out each day). You will need to inform staff daily if your child requires medication.
- Change of clothes including pants (if necessary) and socks.

Please can all clothing be named.

Staff will remind parents when supply of wipes and nappies is running low. We do keep spare clothes in the nursery, however, some parents prefer children to have a change of their own clothes. If clothes from nursery are taken home, we kindly ask that they are returned already washed. Thank you.



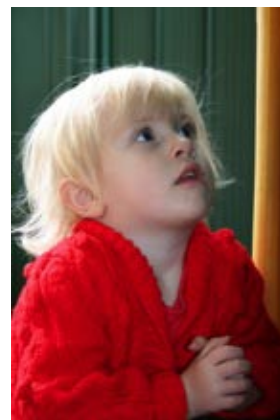
Outdoor Learning

The Early Years Foundation Stage (EYFS) Curriculum, which covers children aged birth to the end of the Reception year, became statutory in September 2008 and places strong emphasis on the importance and value of daily outdoor experiences for children's learning and development.

Outside learning supports the development of healthy and active lifestyles by offering children opportunities for physical activity, freedom and movement, and promoting a sense of well-being. It gives them contact with the natural world and teaches them about the weather and the seasons. Outdoor play also supports children's problem-solving skills and nurtures their creativity, as well as providing rich opportunities for their developing imagination, inventiveness and resourcefulness. For many children, playing outdoors at their early years setting may be the only opportunity they have to play safely and freely while they learn to assess risk and develop the skills to manage new situations.

We have an exciting, well-equipped play area, complete with a large undercover area so that the children can play out in all weathers. We have several different physical play equipment, a playhouse, sand pit, bikes and trikes, scooters and ride-ons, easels and a 'tuff tray' for messy, a wooden tray table for exploration and more focussed activities. We also recognise the importance of teaching the children how things grow. We have purpose built planting areas so that the children can plant seeds and grow vegetables as well as flowers and plants.

The outside area is available for the Rainbow group (3-5yrs) to access at anytime during the 'free flow' time. The children have learning experiences and opportunities for all areas of learning so that not one area is promoted more than another. The children are encouraged to independently put their coats and jumpers on, although help is at the ready whenever necessary. The Raindrops group (2-3yrs) have designated outside learning when the older children are accessing only the indoor activities. This enables all the keyworkers to easily focus on the children's development. The toddlers also have the opportunity to explore independently and develop their confidence with their peers.



Mealtimes

At mealtimes, we want our children to enjoy a wide range of foods and tastes. We encourage the children to try new foods and help them with feeding if they are unable to feed themselves. Our fulltime, on-site cook, who holds a full food hygiene certificate, specially prepares all our food. All food is freshly prepared and cooked in the nursery and menus are regularly reviewed to make sure that they are healthy and balanced. Our 4-weekly menus can be seen daily, on the parent's notice board, located in the lobby area. Our facility has received the maximum 5 stars in food and hygiene by the Environmental Health. All food is prepared in our newly fitted kitchen that was installed in October 2011.

Breakfast is available for all children who arrive between 8am and 8:30am. We provide breakfast loaf and cereals as well as milk, water to drink. A snack is offered throughout each session. This is usually finger food and the children are encouraged to prepare and serve themselves with adult supervision. Examples of the snacks provided are raisins, breadsticks, rice cakes, fruit, raw vegetables, etc.

The children are given a hot meal at lunchtime and at teatime, cold foods are provided. An example of a typical days menu:

Lunch - Cottage Pie and vegetables and Jam sponge and custard
Tea – Beans on Toast with salad and Chewy flapjacks

For those children who remain in nursery after 5:30pm, a small supper is also offered. All children receive milk everyday funded, by the government, and our children are provided with water throughout the day whenever they require it. Diluted fruit juice is also offered at lunch and tea times.

Should your child have a food allergy or is not allowed certain foods, you will have opportunity to discuss this with the staff when your child is registered. We endeavour to have all children's individual needs catered for. The children eat together at snack and mealtimes. We believe this encourages children to eat better and healthier, and to allow eating time to be a social time too.



Settling Your Child In

Settling into a new environment can be difficult for a child, no matter how young or old they may be. We know that parents may be feeling a little worried about the first few sessions you leave your child at the Little Champs Day Nursery. But there are lots of things we will do to help your child settle quickly with us and feel happy and secure in their new environment.

Each new child will have their own peg with their name to help your child feel reassured. We also encourage children to leave their toys from home in our 'treasure basket' so that they can keep it safe until home time.

Your child will have a key worker who keeps a close eye on how your child is settling in and also monitors your child's overall development. They will observe them and make sure they are happy as well as assessing their progress. We will tell you who your child's key worker is as early as possible.

If your child has some form of comforter at home such as a dummy, blanket or special teddy, please feel free to allow them to have this at the nursery if it will enable them to feel secure.

We will book initial visiting sessions, free of charge, so you and your child can gradually be introduced into the setting.

Please feel free to call the nursery at any point during their session with us, if you need reassurance that they are settled.

Please refer to 'Settling into the Nursery Policy and Practice' in the Operational plan for more information. This is located in the lobby area.



Free Flow Play

'Babies and young children are individuals first, each with a unique profile of abilities.

Schedules and routines should flow with the child's needs.'

(As stated in the EYFS 'Enabling Environments' 3:1)

Free-flow play is so much more than being able to move from one activity to the other, indoors or outdoors freely choosing what or whom to play with. This term describes something deeper that refers to the nature of play as experienced by the child. The idea and motivation for a child to play comes from within the child. This drive comes from a child's brain, which actively seeks out activity that has a meaning to that individual child.

'Free -Flow play' is characterised by 10 essential features:-

<ul style="list-style-type: none"> • Using first hand experiences • Making up rules • Choosing to play • Rehearsing the future • Pretending 	<ul style="list-style-type: none"> • Playing alone • Playing together • Having a personal agenda • Being deeply involved • Trying out recent learning
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Through engaging the world around them children are able to be more than just physically active. As they actively engage with people and their environment, children are taking in information and responding to their experiences. This helps them to build knowledge, apply to new situations extending or revising their understandings as they go. Children are naturally driven to learn in this way, as this is how their brains create mental structures to enable them to think and learn.

Through actively engaging with resources and activities children's patterns of thinking expand and change, creating a complex balance between action, thinking and learning.

Every child has different interests and all of them learn differently. Whilst we are able to see similar patterns of learning and development in all our children, at an individual level the nature of these patterns is unique to every child. This is why it is so important that we observe our children so that we can find out what they are interested in, build on these interests and therefore provide the best play opportunities for them.

At Little Champs we are continually observing our children, reviewing as well as renewing the provisions we have to enable the individual child to flourish and develop to their fullest potentials. Your child will have a learning journey in which staff record, note and use photographic evidence to show your child's learning developments.

Free Entitlement for 3 and 4 year olds



Free early learning gives children the best start in life. Through learning and playing with other children in a safe and structured environment, they'll have a head start when they begin school.

All three and four year olds are entitled to 15 hours of free nursery education for 38 weeks of the year, or 11 hours for 51 weeks of the year. This starts the term after they turn three and applies until they reach school age.

At Little Champs we are happy to be able to offer the 11 hours free childcare. If you require more information about your child's Free Entitlement, just ask the Manager when you enquire about your child's place at Little Champs.

The table below shows when your child will become eligible for their Free Entitlement funding.

If your child is born between:	They are eligible for the Free Entitlement :
1 April and 31 August	1 st September following their third birthday
1 September and 31 December	1 st January following their third birthday
1 January and 31 March	1 st April following their third birthday

Our Nursery Staff Team

We are proud of our dedicated and well-trained staff team. We have a Manager, a Deputy Manager, 1 senior nursery practitioner and 8 nursery practitioners. We also have various students, volunteers and supply staff, all who have an Enhanced CRB. Our staff receive regular external training and are constantly looking to improve and enhance their skills in childcare.

At Little Champs Nursery we believe working in partnership with parents is paramount. According to the Early Years Foundation Stage, *"Parents are children's first and most enduring educators. When parents and practitioners work together in early years settings, the results have a positive impact on children's development and learning."*

At Little Champs we believe in building relationships with all our parents and carers as well as our children and therefore practice an 'open door' policy whereby there is always someone to talk to. As well as staff being readily available to chat we have our Nursery Manager, who is on hand to speak to parents and carers as and when required.

Here is our friendly and experienced team:



Rebecca Sivers is the **Nursery Manager**. Rebecca graduated as a Primary School Teacher in 2003 with BA Honours with Qualified Teacher Status. She has worked across Key Stage 1 & 2 and more recently Reception, completing all relevant Early Years training. Rebecca has worked with children since 1998, taking on many different roles, for example Sunday school teacher, Kids club leader, Youth worker and Toddler Group leader. Rebecca is married and has two children.



Mica Rowthorn is our friendly and cheerful **Deputy Manager** and our **Raindrops Room Leader**. Mica has been working with children since 2008 and joined us here at Little Champs in August 2011. Mica has achieved a BTEC National Diploma in Early Years.



Emma Warren is our friendly and welcoming **Senior Nursery Nurse** and **Rainbow Room Leader**. Emma has been working with children since 2002 and has worked at Little Champs Nursery since 2004. Emma has also been involved with Youth work and is currently a leader with the Girl Guides. Emma has achieved a BTEC National Diploma in Early Years.



Gail Barratt is an enthusiastic **Nursery Nurse**, who is loved by all children. Gail works in the Rainbow Room. She has a lot of Early Years experience, working with children since 1987 and has worked at Little Champs Nursery since 1994. Gail has achieved an NNEB Diploma in Nursery Nursing.



Ju Hui Kim is a well-loved part time **Nursery Nurse** and a friendly member of our nursery staff. She works in the Raindrops Room. Ju Hui has worked at the Little Champs Nursery since May 2007. Ju Hui has achieved NVO Level 3 in Children's Care, Learning and Development. Ju Hui is also married.



Lorraine Strevens-Taylor is a well-loved full time **Nursery Nurse** at the Little Champs Day Nursery. Lorraine has worked with us since April 2008, and is loved by all the children she cares for. Lorraine works in the Rainbows room. Lorraine has achieved NVO Level 3 in Children's Care, Learning and Development. She also has two grown up children.



Philomena Acquah is an enthusiastic and friendly member of our team. Philomena has worked with us since September 2011 and works in our Rainbows Room. Philomena achieved her **Early Years Professional** qualification in July 2011 and is looking forward to developing her experience here. Philomena is married with three children.



Claire Mascarenhas is a friendly and welcoming **Nursery Nurse**. Claire loves working with children and has been working at the Little Champs Nursery since early 2011. Claire works in the Rainbows Room. She has achieved her NVO Level 2 and is working towards her Level 3. Claire is married with two young children.



Rosie Nice is a friendly and enthusiastic **Nursery Nurse**. Rosie works in the Raindrops room and has been working in Little Champs since December 2011. Rosie has achieved her Level 3 in Children's Care, Learning and development. Rosie has been working with children for 6 years.



Megan Carter has been carrying out her **Apprenticeship** in Early Years Childcare here at Little Champs since September 2011. She loves working with children and has been involved with many different initiatives with children, including Sunday School and a local children's club.

Contact Information

Nursery Manager: Rebecca Siviers

Deputy Manager: Mica Rowthorn

Nursery Telephone Number: 01933 442639

Reachout Community Church Offices/

Finance Office: 01933 225525

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Email: rebecca@reachoutcommunitychurch.co.uk

Website: www.littlechamps.org.uk

Reachout Community Church Website: www.reachoutcommunitychurch.co.uk

Ofsted Registration No. 220269

Charity No. 1119323

For complete information on our Policies and Procedures, please refer to the Operational Plan, which includes our risk assessments, which is located in the lobby area. This is accessible at all times. Also if you wish to look through our Ofsted report, you can go online, or read a copy in the nursery.